# **1. Sprint Planning Meeting Minutes**

| Date | 2021-08-01 |
| --- | --- |
| Time | 09:00 |
| Location | Teams |
| Prepared by | vpuser |
| Attendees | vpuser |

## **1.1. Agenda Topics**

| Topic | Project Initiation and Vision of Business |
| --- | --- |
| Presenter | vpuser |
| Time Allotted | 10 mins |
| Discussion | The Project Vision summary |
| Conclusions | The assignments that we must make |

| Topic | Select user stories to support in this sprint |
| --- | --- |
| Presenter | vpuser |
| Time Allotted | 20 mins |
| Discussion | Which user stories we will give priority and what kind of features to implement |
| Conclusions | * 13 User Stories have been selected * Database and UI first |

| Topic | Identify tasks involved |
| --- | --- |
| Presenter | vpuser |
| Time Allotted | 30 mins |
| Discussion | The tasks required to complete the user stories Identified |
| Conclusions | Tasks are created for the user stories selected. |

| Topic | Identify sprint deliverable |
| --- | --- |
| Presenter | vpuser |
| Time Allotted | 5 mins |
| Discussion | Concluded the sprint deliverable to be delivered by the end of this sprint. |
| Conclusions | We(I) concluded that be the end of this sprint, the Login and Change credentials for user and Admin scheduling will be working |

## **1.2. Other Information**

| Observers | sylvi, miontragk |
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| Resources | Internet, Teams |
| Special Notes | Just Keep Watching! |

## **1.3. Other Notes**